



LEWIS SCHOOL
OF ENGLISH

southampton

Prices, Booking & Further Information 2008

Adult School

Booking your Course

How to Enrol

To book a course please send or fax the completed Application for Enrolment with 2 photos and the enrolment fee (£60)* to:

Lewis School of English
33 Palmerston Road
Southampton
SO14 1LL, UK

or to the local representative of the Lewis School. Alternatively, you can book your course on our website, www.lewis-school.co.uk

As soon as we receive your application we will confirm your booking and send you a letter of acceptance and an invoice.

*Please note that the enrolment fee is an administrative charge. It is not part of the course fee and is non-returnable.

How to Pay

You may transfer fees in the following ways:

A) by sending a cheque from a sterling bank account

B) by bank transfer in sterling to:

Lewis Schools Ltd
National Westminster Bank
12 High Street
Southampton
UK

Account Number: 58539204
Bank Sort Code: 56-00-68
SWIFT CODE: NWBKGB2L
IBAN Code: GB06 NWBK 5600 6858 5392 04

You must pay all bank charges. Please check with your bank when you make the transfer. You will be asked to settle all unpaid bank charges on arrival.

C) by travellers cheque or cash on arrival

D) by credit card (see Application for Enrolment)

Please note that if you are booking your course online, you will need to post or fax us your credit / debit card details. Please visit our website and print the Credit / Debit Card Payment form.

Conditions

Please read the following conditions carefully before booking your course.

1) Acceptance of enrolment, evidenced by confirmation of your booking, will constitute a legally binding agreement, governed by English Law, for the period specified on the enrolment form.

2) Cancellation

In the case of cancellation only the enrolment fee will be charged plus bank charges in the case of a refund. In the case of cancellation less than 7 days before the start date, one week's accommodation will be charged (if applicable). You have a 'cooling off' period of 7 days from the date of registration.

3) Postponement

You may postpone your starting date, if necessary, by giving the school a minimum of 7 days notice. All fees will be transferred to a later starting date.

4) Payment

All fees in respect of services specified on the Application for Enrolment 2008 are due for payment in full on or before the starting date. The School reserves the right not to provide such services in the event that such fees have not been paid by the starting date.

5) Tuition Fee Refunds

You are not entitled to a refund if you leave the course early, if you do not attend classes or for days when the school is closed for public holidays. Unused accommodation fees are refundable.

6) Homestay Administration Fee

The School keeps £7 per week from the published homestay prices as a contribution towards the administrative costs. The balance is paid to the family.

7) Shared Rooms in Homestay

Shared accommodation is initially charged at the single room rate. The shared room discount of £10 per week is only applied on completion of a week sharing with another student.

8) Homestay during Christmas / New Year Closure

All homestay accommodation during the 2-week Christmas / New Year closure is full-board.

9) Public Holidays

The School will be closed on the following dates in 2008:

24 Dec 2007 to 4 Jan 2008 inclusive
21 Mar, 24 Mar, 5 May, 26 May, 25 Aug.
22 Dec 2008 to 2 Jan 2009 inclusive

10) Insurance

You are advised to take out a comprehensive medical, travel and personal insurance. The Lewis School can arrange this for you. Cost: £10 per week / £30 per month

11) The Lewis School reserves the right to change prices and programmes as shown in the brochure without prior notice.

12) In the case of serious misconduct the student may be required to leave immediately in which case no refund will be made. The School will be the sole arbiter of what constitutes serious misconduct. All students, whether or not adjudged guilty of serious misconduct, will be required to pay for any damage caused.

13) The Lewis School does not accept liability for accidents, loss or theft. This does not negate your statutory rights.

Summary of Courses & Fees 2008

Year-Round Courses

Start any week; finish any week. Suitable for all levels.

	Weeks												
	1	2	3	4	5	6	7	8	9	10	11	12	13+
General English 15 hours	147	294	430	558	681	796	906	1009	1107	1199	1286	1368	113 / week
Intensive English 22.5 hours	213	426	623	810	987	1155	1314	1464	1605	1739	1865	1984	165 / week

	Weeks			
	1	2	3	4
Private (1:1) Tuition 15 hours	583	1136	1661	2160
Private (1:1) Tuition 22.5 hours	874	1704	2492	3240
Combination Course C1 (General English plus 4.5 hours of Private (1:1) Tuition)	304	607	898	1183
Combination Course C2 (General English plus 7.5 hours of Private (1:1) Tuition)	410	819	1214	1601

*All other Private (1:1) Tuition charged at £42 per hour

Seasonal Courses

Available at fixed times during the year.

	Weeks	Dates	Minimum Level	Price
Academic Year Programme 2008 15 - 22.5 hours	37 (33 plus 4 weeks' holiday)	7 Apr – 19 Dec 08	All	4545
Academic Year Programme 2008-09 15 - 22.5 hours	37 (33 plus 4 weeks' holiday)	22 Sep 08 – 5 Jun 09	All	4612
IELTS Examination Course 15 hours	10	7 Jan – 14 Mar 31 Mar – 6 Jun 16 Jun – 22 Aug 29 Sep – 5 Dec	Intermediate Plus	1717*
CAE Examination Course 15 hours	12	17 Mar – 6 Jun 15 Sep – 5 Dec	Advanced	1916*
FCE Examination Course 15 hours	10	31 Mar – 6 Jun 29 Sep – 5 Dec	Higher Intermediate	1640*
LCCI Examination Course 15 hours	4	21 Jan – 15 Feb 14 Apr – 9 May 28 Jul – 22 Aug	Intermediate / Higher Intermediate	663*
TOEIC Examination Course 15 hours	4	18 Feb – 14 Mar 27 May – 20 Jun 26 Aug – 19 Sep	Intermediate / Higher Intermediate	663*
Teaching Methodology Course 15 hours	2	23 Jun – 4 Jul 7 – 18 Jul 21 Jul – 1 Aug	Higher Intermediate	360
Evening Course 4 hours (Tue & Wed)	10	15 Jan – 19 Mar 15 Apr – 18 Jun 15 Jul – 17 Sep 14 Oct – 17 Dec	All	320

*Price includes coursebook but not exam registration fee. Exams are taken locally shortly before or after the course ends. Please check our website (www.lewis-school.co.uk) for examination dates.

All prices are in GBP (sterling). In addition to the fees quoted, a £60 enrolment fee applies to all new students.

Accommodation Prices 2008

	Half-Board	Full-Board
	Breakfast and evening meal Mon-Fri All meals at the weekend	As half-board, plus packed lunch Mon-Fri
Regular Homestay		
Single Room	91	101
Shared Room*	81	91
Executive Homestay		
Single Room	129	139
Shared Room*	119	129

All prices are in GBP per week. A premium of £10 per week will be applied from 23/6/08 to 24/8/07. Before you arrive, we will send you details of your host family and information about living in the UK as an international student.

*For details about shared rooms, see Application for Enrolment.



Teaching Methodology Course

A methodology course for non-native speaker teachers, designed to acquaint you with useful approaches, techniques, ideas and materials for your classes. Most on the course have already been teaching for some time, but it is equally useful for those just beginning their career. Please note, this course is designed for teachers of secondary school students and/or adults.

Week 1 (15 hours)	Week 2 (15 hours)
<ul style="list-style-type: none"> • Introduction and overview of methodologies. Communicative Language teaching. • Presenting language at different levels. • Use of games. • Creating and exploiting different resources and materials. • Teaching vocabulary and study skills. 	<ul style="list-style-type: none"> • Teaching pronunciation. • Use of Internet, multimedia and video. • Use of songs. • Mime and story-telling. • Teaching reading, writing and listening skills.

You will also have the opportunity to observe English classes at the school.

2008 Course Dates

23 June – 4 July, 7-18 July,
21 July – 1 August

Your main tutor will be Richard Hamilton DELTA. Richard will be assisted by other experienced Lewis School teachers.

Course Fee

£360 (plus £60 enrolment fee)

This course is free for teachers who bring groups of students to the school.



Academic Year Programme 2008

First Term 7 Apr – 27 Jun 2008 (15 - 22.5 hours per week)

The first term is designed to give you a solid basis at the beginning of your course.

General English plus afternoon modules	
7 Apr – 27 Jun	General English (12 weeks) You will be placed in a class to suit your level. We usually have six to eight levels at the school.
12 weeks	Additional afternoon modules <ul style="list-style-type: none"> • Pronunciation (1 week) • Study Skills (1 week) • Business English (1 week) • Cultural Studies (1 week) • Writing Skills (2 weeks)
28 Jun - 27 Jul	Holiday (4 weeks)

Second Term 28 Jul – 19 Dec 2008 (15 hours per week)

In the second term, you will follow one of four routes, depending on your aims and your English level after the first term. We will also provide personal guidance during your course and with your university / college application if needed.

	Route 1	Route 2	Route 3	Route 4		
	Suitable for higher level students	For higher level students wishing to apply to university	For Intermediate students	For Lower Intermediate students		
28 Jul	LCCI Business Exam Course (4 weeks)	LCCI Business Exam Course or Pre-IELTS Course (4 weeks)	LCCI Business Exam Course (4 weeks)	LCCI Business Exam Course (4 weeks)	28 Jul	
4 Aug					4 Aug	
11 Aug					11 Aug	
18 Aug					18 Aug	
26 Aug	General English (3 weeks)	TOEIC Exam Course (4 weeks)	TOEIC Exam Course (4 weeks)	TOEIC Exam Course (4 weeks)	26 Aug	
1 Sep					1 Sep	
8 Sep	CAE Exam Course (12 weeks)	General English (1 wk)	General English (1 week)	General English (3 weeks)	8 Sep	
15 Sep					15 Sep	
22 Sep					22 Sep	
29 Sep					29 Sep	
6 Oct					6 Oct	
13 Oct					General English & Listening / Reading Skills Module* (2 wks)	13 Oct
20 Oct						20 Oct
27 Oct					PET Exam Course	27 Oct
3 Nov						3 Nov
10 Nov						10 Nov
17 Nov	17 Nov					
24 Nov	General English (2 weeks)	General English (2 weeks)	General English (2 weeks)	General English (2 weeks)	24 Nov	
1 Dec					1 Dec	
8 Dec					8 Dec	
15 Dec	15 Dec					

You are asked to pay a non-refundable £100 deposit to book your place on the course. The balance is due on or before the course start date. The course fees include all tuition, enrolment fee and examination coursebooks. They do not include exam registration fees, which are between £40 and £110 (approximately), depending on the exam. Please note some courses are subject to numbers and may be substituted if they are undersubscribed. * This course is 22.5 hours per week

Academic Year Programme 2008-09*

First Term 22 Sep – 19 Dec 2008 (15 - 22.5 hours per week)

The first term is designed to give you a solid basis at the beginning of your course.

General English plus afternoon modules	
22 Sep – 19 Dec (13 wks)	<p>General English (13 weeks) You will be placed in a class to suit your level. We usually have six to eight levels at the school.</p> <p>Additional afternoon modules</p> <ul style="list-style-type: none"> • Pronunciation (1 week) • Study Skills (1 week) • Writing Skills (2 weeks) • Business English (1 week) • Cultural Studies (1 week)
20 Dec – 4 Jan	Holiday (2 weeks)

Second Term 5 Jan – 5 Jun 2009 (15 hours per week)

In the second term, you will follow one of four routes, depending on your aims and your English level after the first term. We will also provide personal guidance during your course and with your university / college application if needed.

	Route 1	Route 2	Route 3	Route 4					
Week beginning	Suitable for higher level students	For higher level students wishing to apply to university	For Intermediate students	For Lower Intermediate students	Week beginning				
5 Jan	General English (2 weeks)	General English (2 weeks)	General English (2 weeks)	General English (2 weeks)	5 Jan				
12 Jan					12 Jan				
19 Jan	LCCI Business Exam Course (4 weeks)	LCCI Business Exam Course or Pre-IELTS Course (4 weeks)	LCCI Business Exam Course (4 weeks)	LCCI Business Exam Course (4 weeks)	19 Jan				
26 Jan					26 Jan				
2 Feb					2 Feb				
9 Feb					9 Feb				
16 Feb	General English (2 weeks)	TOEIC Exam Course (4 weeks)	TOEIC Exam Course (4 weeks)	TOEIC Exam Course (4 weeks)	16 Feb				
23 Feb					23 Feb				
2 Mar	Holiday (2 weeks)				2 Mar				
9 Mar					9 Mar				
16 Mar	CAE Exam Course (12 weeks)	Holiday (2 weeks)	Holiday (2 weeks)	Holiday (2 weeks)	16 Mar				
23 Mar					23 Mar				
30 Mar		IELTS Exam Course (10 weeks)	FCE Exam Course (10 weeks)	General English (2 weeks)	30 Mar				
6 Apr					6 Apr				
14 Apr					General English & Listening / Reading Skills Module (2 wks)**	14 Apr			
20 Apr						20 Apr			
27 Apr					PET Exam Course (6 weeks)	27 Apr			
5 May						5 May			
11 May						11 May			
18 May						18 May			
26 May									26 May
1 Jun									1 Jun

*This is a provisional timetable which may change according to dates of examinations. You are asked to pay a non-refundable £100 deposit to book your place on the course. The balance is due on or before the course start date. The course fees include all tuition, enrolment fee and examination coursebooks. They do not include exam registration fees, which are between £40 and £120 (approximately) depending on the exam. Please note some courses are subject to numbers and may be substituted if they are undersubscribed. **This course is 22.5 per week.



Application for Enrolment 2008

Complete and send or fax to the Lewis School of English

Personal Information

Family Name	
First Name	
Date of Birth	___ / ___ / _____ day / month / year
Sex	<input type="radio"/> Male <input type="radio"/> Female
Nationality	
Mother Tongue	
Occupation	

Contact Details

Address	
Postcode	
Country	
Telephone	
Mobile	
Fax	
Email	

Contact Details for Billing (if different)

Name	
Address	
Postcode	
Country	
Telephone	
Fax	
Email	
Relationship to student	

Course Chosen

- General English
- Intensive English
- Private (1:1) Tuition – 15 hours / week
- Private (1:1) Tuition – 22.5 hours / week
- Combination Course – C1
- Combination Course – C2
- Academic Year Programme 2008
- Academic Year Programme 2008-09
- IELTS
- CAE
- FCE
- LCCI
- TOEIC
- Teaching Methodology Course
- Evening Course

Course Information

Number of Weeks

Start Date (dd/mm/yy) ___ / ___ / ___

Additional Course

If you would like to start another course after the one above, fill in the section below.

Course Name

Number of Weeks

Start Date (dd/mm/yy) ___ / ___ / ___

Your English

- Current Level Beginner Poor
 Medium Good

I have studied English for _____ years.

How did you hear about the Lewis School? _____





Accommodation

None

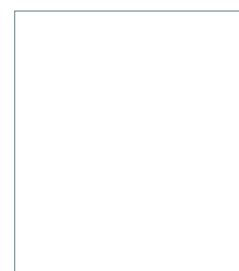
Regular Homestay – Single Room Half-Board (£91) Full-Board (£101)

Regular Homestay – Shared Room Half-Board (£81) Full-Board (£91)

Executive Homestay – Single Room Half-Board (£129) Full-Board (£139)

Executive Homestay – Shared Room Half-Board (£119) Full-Board (£129)

Name of person sharing with you _____



Please attach two passport-sized photographs (this size)

Please note: All prices are per week. Full board includes a packed lunch Monday to Friday. A premium of £10 per week will be applied to all accommodation from 23/6/08 to 24/8/07. Shared accommodation is initially charged at the single room rate. The shared room discount of £10 per week is only applied on completion of a week sharing with another student.

Further Information

Non-smoking house Smoking house I don't mind

I am a non-smoker I am a smoker

House with children House with no children I don't mind

House with pets House with no pets I don't mind

Is there any other information that we should know when finding you a family, e.g. allergies, food, special diet, medication?

Arrival Date (dd/mm/yyyy) _____ / _____ / _____

Leaving Date (dd/mm/yyyy) _____ / _____ / _____

Travel & Insurance

Taxi service to your accommodation No Heathrow (£90) Gatwick (£95)

(single journey) Stansted (£155) Central London (£135)

Insurance arranged by school No Yes (see conditions)

Payment Details

Please calculate the total amount payable. A 2% premium will be added to all payments by credit card.

Enrolment fee + Course Fees + Accommodation + Taxi service + Insurance = Total

£ 60 + £ _____ + £ _____ + £ _____ + £ _____ = £ _____

Please charge £ _____ to my credit card debit card

Card is Visa Switch MasterCard Diners Club Maestro Solo JCB

Cardholder's name _____

Card number (16-digit) _____ / _____ / _____ / _____

Expiry date _____ / _____ Security code (3-digit) _____

Cardholder's signature _____

I have read and agree to the Conditions of Enrolment. I enclose an enrolment fee of £60 and I will pay the full fee by bank transfer or on arrival.

Signed _____ Date _____

Signature of parent (if student under 18) _____

PBFI-1107b

